

APPLICATION FOR SPECIAL ASSESSMENT AS
LEGAL RESIDENCE

IMPORTANT: FILE EARLY!

FILING EARLY WILL HELP ENSURE YOUR PROPERTY IS LISTED AT THE CORRECT RATIO. PLEASE FILE BY

Fairfield County Assessor's Office
P. O. Drawer 60
Winnsboro, SC 29180

Telephone # (803) 712-6520
Fax # (803) 635-2767

Tax Map #

NAME:

LOCATION:

Tax Year

South Carolina law provides for a 4% Assessment Ratio on Legal Residences. The owners must make application to the County Assessor from January 1, of the applicable tax year through January 15, of the following year. No further applications are necessary as long as the property continues to meet the eligibility requirements stated on the application. If you became a resident of Fairfield County and homeowner for the first time during this year, or if you changed your legal residence during this year, (purchased a new home, built a new home, or simply moved to a different home you own), you must complete the questionnaire below. If your property does not qualify, discard the form.

ALL QUESTIONS MUST BE ANSWERED BEFORE APPLICATION CAN BE PROCESSED

- Was this property your actual and primary residence at the time of filing this application? Yes ___ No ___
- Do you own the property? Yes ___ No ___ How many acres in home-site? ___ (Max. Allowed 5 acres)
- Did you file state income tax return to SC? Yes ___ No ___ If no; attach a separate sheet with explanation.
- If filed in SC, did you file non-residency status: Yes ___ No ___
- In which county are your vehicles registered: _____ In which county are you registered to vote: _____
- Is any portion of the property (land or building) rented or leased to others: Yes ___ No ___ If yes, what portion? Describe: _____
- Are you Married _____, Divorced _____, or if Legally Separated, please explain _____
- Current mailing address: _____
- Where did you previously reside (address, city& state) _____
- Did you receive legal residence on another property this year: Yes ___ No ___ If yes, where: _____
- Is property held in trust? Yes ___ No ___ If yes, is the occupant the income beneficiary of that trust: Yes ___ No ___
- What is the address on your driver's license? _____
- Driver's license number _____ State _____
- If your legal residence is a mobile/manufactured home, what is the current decal sticker number _____ Yr. model _____ make _____ size _____ x _____ color _____
- Do you own the land on which the mobile home is located? Yes ___ No ___ If no, list name of landowner. _____
- Year built _____ # of bedrooms _____ # of baths _____ Central heat/air? Yes ___ No ___

Under penalty of perjury, I certify that the residence which is the subject of this application is my legal residence and where I am domiciled; and that neither I nor any other member of my household own any other residence in South Carolina or anywhere else which currently receives the owner-occupant four percent assessment ratio. "A member of my household" means: the owner-occupant's spouse, except when that spouse is legally separated from the owner-occupant; and any child of the owner-occupant claimed or eligible to be claimed as a dependent on the owner-occupant's federal income tax return.

_____ Owner Signature	_____ Date	_____ SSN (required)	_____ Home Phone #
_____ Owner Signature	_____ Date	_____ SSN (required)	_____ Home Phone #

ASSESSOR'S COPY

PLEASE BE ADVISED ANY INFORMATION SUBMITTED TO THIS OFFICE IS SUBJECT TO REVIEW BY THE S. C. DEPARTMENT OF REVENUE.

**FAIRFIELD COUNTY ASSESSOR
P.O. DRAWER 60
WINNSBORO, SOUTH CAROLINA 29180
803.712.6520**

**PLEASE READ CAREFULLY
IMPORTANT NOTICE**

TO: LEGAL RESIDENT APPLICANT
FROM: FAIRFIELD COUNTY ASSESSOR'S OFFICE
RE: LEGAL RESIDENT APPLICATION

Enclosed is an application for the Legal Residence Classification. If Fairfield County is your actual domicile, this application must be filed to receive the 4% Legal Residence assessment ratio. **Remember South Carolina law is very specific concerning qualifications necessary to receive the 4% legal resident classification. You can have only one domicile and/or legal residence.**

If your residence is not a mobile/manufactured home, please disregard questions 14, 15, & 16.

We must have a copy of each of the following documents before your application will be processed:

- 1. Your South Carolina Driver's License or South Carolina state issued ID.**
- 2. Voter Registration card or Vehicle Registration or Utility bill.**
- 3. A piece of mail in your name.**

If married, we also need these items from YOUR SPOUSE AND THEY MUST REFLECT THE ACTUAL PROPERTY ADDRESS and per SC Code of Law 12-43-220 additional information may be requested to determine eligibility.

PLEASE INCLUDE YOUR EMAIL ADDRESS UNDER THE SIGNATURE LINE.

Please return this application as soon as possible with the required copies. This will insure you to receive a correct tax bill this fall.

Should you have any questions, please call (803) 712-6520 Monday through Friday from 9:00 a.m. to 5:00 p.m.