

Please make sure you **COMPLETE** everything needed for our office.

- 1.) Completely fill out the information sheet. It is important that our office have your current information on file. We need to be able to reach the owner/manager with any questions we have concerning the mobile home park.
- 2.) Please go through the provided pre-printed mobile home park listing. Mark on the sheet any changes in ownership, mailing address changes for the owner, VIN #s, mobile home sizes, and year built. If any information is different or has changed as of January 1, please mark it on the sheet. If the lot is empty/vacant, please write this on the sheet.
- 3.) You have also been provided with blank sheets. If you have any new mobile homes in your park, this is the form you should list them on. Use these blank forms to inform us of any mobile homes not listed on your pre-printed sheet.

Thank you for your cooperation!

The MHP listing is required by KRS 132.260 to be reported to our office by February 1st. You must turn in a written copy (Mail, Fax, Email, or Bring in to the PVA Office). We will not accept verification over the phone. This listing is used for the preparation of property tax bills.

PLEASE COMPLETE THIS PAGE
Mobile Home Park – As of January 1st

Name of the Park - _____

Name of Park Owner - _____

Address - _____

Home Phone - _____

Alternate Phone - _____

Fax Number - _____

Email Address - _____

Name of Manager - _____

Address - _____

Home Phone - _____

Alternate Phone - _____

Fax Number - _____

Email Address - _____

Whom would you prefer that the mobile park listing be sent to? Please choose ONE.

Mobile Home Park Owner

Mobile Home Park Manager

In future years the mobile home park listing can also be faxed or emailed to you.
Which option would you prefer? Please choose ONE.

Mailed

Faxed

Emailed

Please return form and listing to:

Hardin County PVA
Attn: Mandy Vannoy
P.O. Box 70
Elizabethtown, KY 42702

Or Fax to: (270) 737-5365

Or Email to: Mandy.hcpva@hcky.org

Name:

List as of January 1st

Lot	Parcel Number	Owner Name & Address	Year	Make	Model	Size
Military Person Owning & Living There	Y N			Title Number	Vin Number	

Lot	Parcel Number	Owner Name & Address	Year	Make	Model	Size
Military Person Owning & Living There	Y N			Title Number	Vin Number	

Lot	Parcel Number	Owner Name & Address	Year	Make	Model	Size
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Military Person Owning & Living There	Y N			Title Number	Vin Number	

*** Important Notice ***

Please notify the owners in your park that there are several tax exemptions that they may be eligible for.

- 1.) Homestead Exemption: The owner must be 65 years of age or older (Or turning 65 in that tax year). They must own, occupy, and maintain the residence. It must be their primary residence and they can only receive ONE exemption. They will need to provide a driver's license or state issued ID or birth certificate to apply.**

- 2.) Disability Exemption: The owner must be totally disabled during the year they are applying in. They must own, occupy, and maintain the residence. It must be their primary residence and they can only receive ONE exemption. They will need to provide proof that they are classified totally disabled under a program authorized by the US Government or by any retirement system (example Social Security or VA). They must apply by December 31 to receive this exemption.**

- 3.) Military: ACTIVE DUTY Military owners that own a mobile home or vehicle in KY may be exempt from property taxes if they claim another state as their home of record. They will need to provide a January LES for that tax year proving that they do NOT claim KY. They must be living in the eligible Mobile Home.**

Please feel free to have the occupants in your park contact our office with any questions regarding eligibility of tax exemptions.

270-765-2129