Assessors' Meeting Agenda September 19, 2017 8:30 AM

- 1. Review and approve minutes from August 15th meeting.
- 2. Review and approve E&Rs and NODs presented by appraiser.
- 3. Review and approve homestead exemption applications
- 4. Approve CUVA cancellations due to deaths of owners.
- Review and approve 40.00% ratio and values on utility returns received from the Department of Revenue for 2017.
- 6. Review and approve automobile appeal values submitted by appraiser.
- Meeting policy & procedures draft distributed for review and discussion at last meeting
- 8. Chief Appraiser's Status Report
- 9. Adjourn

Meeting of the Candler County Board of Tax Assessors Minutes of the Meeting- September 19th, 2017

Attendees:

Lanelle Jarriel, Assessor/Chairman

Letrell Thomas, Assessor Cheyenne Lanier, Secretary Marian Grier, Chief Appraiser

Ms. Jarriel Called the meeting to order at 8:50am.

Motion was made by Mrs. Thomas to approve the August $15^{\rm th}$ minutes. Ms. Jarriel seconded. Minutes were approved and signed.

Motion was made by Mrs. Thomas for a review and action on E&R and NODs. Ms. Jarriel seconded. All were approved.

Motion was made by Mrs. Thomas to review and approve CUVA cancellations due to the deaths of owners. Ms. Jarriel seconded. All were approved.

Motion was made by Mrs. Thomas to review and approve 40% ratio and values on utility returns received from the Department of Revenue for 2017. Ms. Jarriel seconded. The ratio and values were approved.

Motion was made by Mrs. Thomas for a review and action on automobile appeal values. Ms. Jarriel seconded. All were approved.

Meeting Policy & Procedures draft was distributed at last meeting for review. There was a unanimous decision to table this until a new Assessor joins the BOA.

Mrs. Grier verbally presented the Chief Appraisers' status report. A copy of the report is attached to this document.

The next monthly meeting was scheduled for October 10th at 8:30am.

Ms. Jarriel adjourned the meeting at 9:00am.

Submitted by:

Cheyenne Lanier, Secretary

Date

Approved by:

Lanelle Jarriel, Assessor/Chairman

Letrell Thomas, Assessor

10-10-17

Date

Date

Assessors' Meeting September 19, 2017 Chief Appraiser's Report

- The Commissioners have provided the old Nissan Pathfinder to our office currently for doing mobile home inspections. Marian and Dee Dee have been doing them since the last meeting. John Miles has agreed to handle any enforcement issues that arise including prosecuting in court. Kendall Gross, county attorney has also agreed to assist with matters that go to Magistrate Court.
- 2. I have requested the Commissioners add language to their survey plat requirement to obtain a shape file or CADD file that can be submitted to TerraMark. The goal is to cut our expense for maintaining our GIS files. We have already incurred \$3,000 expense since July 1 out of our \$5,000 budget for the year. Update: No action has been taken to date that I am aware of.
- Public Utility values were received from the Department of Revenue on Friday, September 15. There is a total net increase in fair market value of \$3,540,187. We lost 500,000 in 2016 value so we have recovered that plus 3 Million.
- I am currently qualifying 2014, 2015, 2016 and 2017 sales to determine if a new rural land schedule is needed. Once parcels with timber are identified, our timber consultant will be notified to cruise and value the standing timber. Ongoing project.
- 5. Map Printer: Ants destroyed the belt that moves the print heads. We had it replaced by Digital Office Equipment (Statesboro), but it still will not function at all. Cost of the belt is \$229.10 plus 7 hours labor at \$125/hour. Purchase of a new printer has been approved at a cost of \$3,299. Since we are purchasing a new printer from Digital Office Equipment, they are going to comp the labor cost. The new printer will be a Canon IPF770 36" color printer.
- Regular scheduled meeting for October will be the 10th.

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