

Revision May, 2019

Permit #

STATE OF OKLAHOMA  
GARFIELD COUNTY  
PUBLIC SERVICE/PIPELINE CROSSING  
LINE INSTALLATION

We, the undersigned, hereby petition the Garfield County Board of Commissioners to grant a permit for a public service, pipeline crossing, or line installation as described below and in accordance with the provisions as listed.

**PUBLIC SERVICE/PIPELINE OWNER**

**CONSTRUCTION COMPANY**

Name

Name

Contact

Contact

Address

Address

City State Zip

City State Zip

Phone

Phone

Email

Email

**TYPE OF INSTALLATION**

New Line Renewal Permanent Temporary

Electric Gas Oil Water Telephone Sewer Other

Installing new Culvert? Yes No If yes, what location  
new installations must have county approval before they are installed: County rep. contacted:  
Size (length and diameter)

All

The installation will be made in the following manner:  
Boring Pushing Over-head crossing Other

**LOCATION:**

Start point in the Qtr. of the Qtr. of Section Township Range

Crossing or parallel to county road number

Ending point in the Qtr. of the Qtr. of Section Township Range

Number of Lines Number of Miles This permit is good for 60 Days.

Is this location within a designated Special Flood Hazard Area (SFHA) as determined by FEMA and the National Flood Insurance Program? Yes , No If yes, any proposed development in the Garfield County Floodplain Area requires a separate permit. For additional assistance, you may contact the Garfield County Floodplain Administrator at 580-242-6013

**PIPELINES**

Size  
Alloy/Material  
Wall Thickness  
Mfg. Test Pressure  
Working Pressure  
Max. Operating Pressure

**ELECTRIC**

Voltage  
Conductor size  
Type of Structure  
Ruling Span(for electric)  
  
(Oil, Gas, Saltwater, Freshwater, Etc.)

**COMMUNICATIONS**

Wires/Pairs/Strands  
Gauge  
Cable Type

**CASING**

Size Alloy/Material Wall Thickness

**Permit must be completed in its entirety**

To make the permitting process simple, the county commissioners have adopted a booklet with the Conditions, Requirements, and Covenants. Copies of this booklet can be picked up at the following locations:

Garfield County Clerk's Office  
114 W Broadway  
Enid Ok, 73701

Garfield County Highway Superintendent's Office (by appointment only)  
216 W Oxford  
Enid Ok, 73701  
580-242-6013

Online at [www.garfieldok.com](http://www.garfieldok.com)

This permit must comply with conditions, requirements, and covenants set forth in the permit rule book. A list of fee's and non-compliance fines can also be found in the permit rule book.

**Schedule of Fees (Check must accompany permit)**

May 2019

Road Bored-\$**500.00** per line  
Cut or Trenched-\$**1500.00** per line  
Over the road crossing-\$**2500.00**  
Overhead line-\$**500.00**  
Parallel overhead line-\$**500.00** per mile  
Parallel water line-\$**250.00** per mile/ per line  
Crossing the Road (thru existing culvert, under bridge)-\$**250.00**

**30-Day Renewal-Same as original permit**

Permit Inspector  
Garfield County Highway Superintendent  
Office  
580-242-6013  
Cell  
580-541-1941

**A line found to be in non-compliance of the Garfield County rite-of-way permit will be fined in accordance to the attached Schedule of fines.**

**Schedule of Fines**

Lines without Permits- \$1500.00 per line/per day  
Lines abandoned or left at road crossings- \$500.00 per day and line must be removed  
Line/Equipment in roadway- \$500.00 per day and line/equipment must be moved  
Any other violation in this permit- \$500.00 unless specified above

**Revision March 2019**

I hereby attest to the accuracy of the information contained on this application. I further certify that, in my professional opinion, the facility line as installed, the drawings, plans and specifications therefore comply in all respects with the requirements of said permit set forth in the Garfield County Road Crossing / Line Installation rule book. The owner, firm, or company of the line further acknowledges and takes full responsibility for adhering to the guidance set forth and any adverse effects caused by the placement of lines in the County Easement.

Petitioner/Contractor \_\_\_\_\_ Date \_\_\_\_\_ Phone Number \_\_\_\_\_

Title \_\_\_\_\_

Company Check#: \_\_\_\_\_ Date of Check \_\_\_\_\_ Amount of Check \_\_\_\_\_

Please list any emails you would like the finalized permit sent to (include name's and titles)

APPROVED: \_\_\_\_\_  
County Highway Superintendent  
District # \_\_\_\_\_

DATE: \_\_\_\_\_

Location/Remarks: \_\_\_\_\_

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

**BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Vice-Chairman

\_\_\_\_\_  
Member

**ATTEST:**

\_\_\_\_\_  
County Clerk/Deputy

Dated \_\_\_\_\_, \_\_\_\_\_

If denied give reason here:

PLAT

LEGAL DESCRIPTION

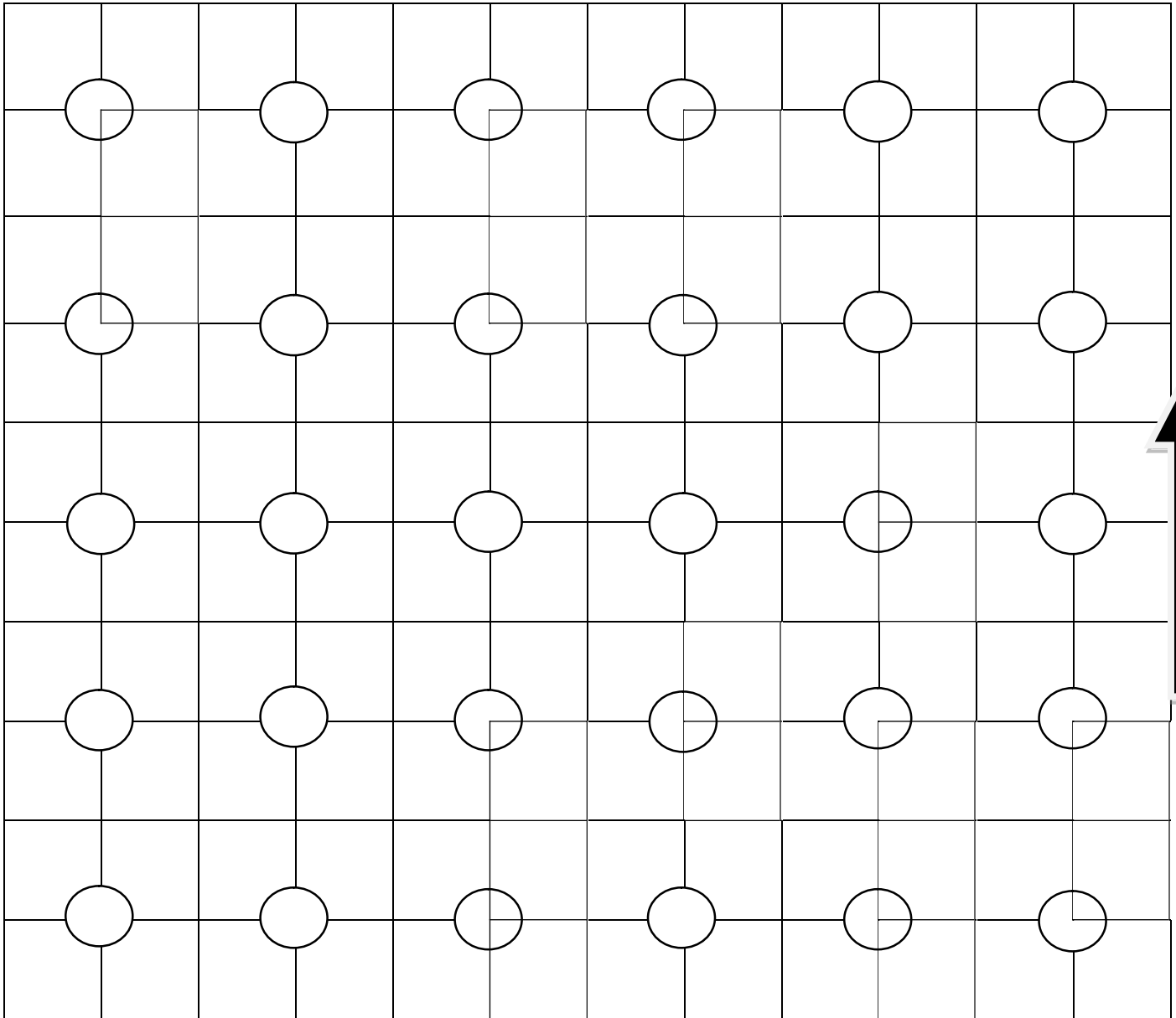
SECTION

TOWNSHIP

RANGE

QUARTER SECTION

QUARTER SECTION



**Plat or map must show all road crossings**

Revision March 2019

TO: The Board of County Commissioners  
Garfield County  
114 W Broadway Rm 101  
Enid, OK 73701

FROM:

In Re: Notification Letter from Permit Applicant and abutting Landowners for Temporary Easement in the Right-of-Way

This letter serves as notice that the permit applicant listed above has made efforts to identify, contact, and form an agreement with the abutting landowner(s) affected by the granting of the temporary easement, for pipelines, in the Right-of-Way within Garfield County. (In accordance with 1982 OK AG 1)

The requesting party, in no way holds the County liable for any part of the private agreement between themselves and the abutting landowner(s).

The abutting landowner(s), in no way hold the County liable for any part of the private agreement between themselves and the permit applicant.

Identified Route of Temporary line (with legal descriptions):

Signature of Applicant

Date

Abutting Landowner(s) information on next page. Additional pages may be attached.

**If verbal permission is given by a land owner and is so noted in this permit and an issue arises with abutting landowner permissions; verbal permissions may no longer be accepted for the requesting company.**

**Revision March 2019**

Legal Description	Typed or Written Name	Signature	Date
Subscribed and Sworn to Before me this	Day of	, 20	
Notary Public:	Commission Expiration:		

Affix Seal/Stamp Here

Legal Description	Typed or Written Name	Signature	Date
Subscribed and Sworn to Before me this	Day of	, 20	
Notary Public:	Commission Expiration:		

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