

JUNE 3, 2019

The Board of County Commissioners met at 9:00 a.m., June 3, 2019 in a regular meeting. The advance public notice of the meeting was posted at 3:03 p.m., May 30, 2019 in prominent view in the office of the County Clerk, the office of the County Commissioners, the first-floor bulletin board in the Garfield County Courthouse, and the outside Bulletin Board, Enid, Oklahoma. Present: Marc Bolz, Chairman; James Simunek, Vice-Chairman; Reese Wedel, Member and Lorraine Legere, Garfield County Clerk, Secretary. Absent: None.

Simunek made the motion for the Board to approve the minutes of May 28, 2019 as presented to the Board. Aye: Bolz, Simunek and Wedel. Nay: None.

The Board met with Mike Honigsberg, Garfield County Emergency Management Director, to discuss and sign the Notice of Intent Hazard Mitigation Grant Program. Mike presented a Letter of Agency from Judy K. Soos of Oklahoma Emergency Management on the Hazard Mitigation update. Also, discussed radio frequencies for the County Communication Network. Aye: Bolz, Simunek and Wedel. Nay: None.

Simunek moved to approve and sign Resolution #19-35 for Emergency Disaster Proclamation due to flooding. May 25, 2019, flooding has occurred in Garfield County, causing 0 know fatalities and 0 injuries, with considerable damage to public and private properties. Aye: Bolz, Simunek and Wedel. Nay: None.

The Board met with Terrye Bryant, Aurora Energy Solutions, and Wedel moved to approve and sign Road Maintenance/Repair Agreement for Skeleton Creek Wind, LLC Wind Operator with corrections that were written on their map. Aye: Bolz, Simunek and Wedel. Nay: None.

Simunek moved to approve and sign the May 2019 monthly report form Garfield County Health Department, subject to audit. Aye: Bolz, Simunek and Wedel. Nay: None.

Wedel moved to approve and authorize the Chairman to sign the claim against the State Election Board for the June 2019 salary reimbursement of Michael K. Frisbie, Garfield County Election Board Secretary, in the amount of \$4,911.98. Aye: Bolz, Simunek and Wedel. Nay: None.

Simunek moved to approve and sign the Transfer of Appropriation Account Balances within the Highway Cash Fund of Garfield County for FY 2018-20019 in the amount of \$3,141.63. Aye: Bolz, Simunek and Wedel. Nay: None.

Wedel moved to approve and sign the Transfer of Appropriation Account Balances within the Election Board Fund of Garfield County for FY 2018-2019 in the amount of \$1,550.00. Aye: Bolz, Simunek and Wedel. Nay: None.

Simunek moved to approve and sign the Transfer of Appropriation Account Balances within the Contingency General Fund of Garfield County for FY 2018-2019 in the amount of \$2,000.00. Aye: Bolz, Simunek and Wedel. Nay: None.

Wedel moved to approve and sign the Transfer of Appropriation Account Balances within the County Clerk Recording Fund of Garfield County for FY 2018-2019 in the amount of \$1,049.00. Aye: Bolz, Simunek and Wedel. Nay: None.

Simunek moved to approve and sign the Seismic Permit Request for TGS-NOPEC to conduct seismic operations on and along roadways located within Garfield County. Most of the operations will be conducted on private lands. This agreement shall be valid for 12 months from June 3, 2019. Aye: Bolz, Simunek and Wedel. Nay: None.

Wedel moved to approve and sign the Contract for Services with County Budgeting Services, LLC and the County Commissioners of Garfield County for services to be provided during the 2019-2020 Fiscal Year. Services for preparing the 2018-2019 Financial Statements and the 2019-2020 Estimate of Needs. Aye: Bolz, Simunek and Wedel. Nay: None.

Simunek moved to approve and authorize the Chairman to sign Two Contracts with TM Consulting Inc for Software Lease/Maintenance Agreement as follows: First contract is the Annual Lease/Maintenance fee is \$29,364. This may also be paid monthly at \$2,447 or hourly rate of \$95.00. Garfield County Clerk is the lessee of Assessor's Administration, Business Personal, Clerk's Accounts Payable and Payroll, Treasurer's Tax Accounting and Bookkeeping software furnished by TM

Consulting, Inc. The term of this agreement shall be from July 1, 2019 thru June 30, 2020. The second contract is the annual Lease/Maintenance fee is \$26,172. This may also be paid monthly at \$2,181.00 or hourly rate of \$95.00. Garfield County Clerk Register of Deed is the lessee of Instrument Recording, Indexing, Payment Processing, Military Discharge, Imaging and Website software furnished by TM Consulting, Inc. The term of this agreement shall be from July 1, 2019 thru June 30, 2020. Aye: Bolz, Simunek and Wedel. Nay: None.

Pursuant to an official notice to bidders requesting sealed bids, the Board of County Commissioners opened bids for Bid #19-17. Bids were read by the County Clerk for Garfield County's requirements for Yearly Bid for Ballot Printing Contract for Election Board. Bids were received are as follows:

Bid #19-17

Midwest Printing	Sapulpa, OK
Royal Printing	OKC, Ok

Wedel accept all bids and carry over for further study and consideration to be awarded at a later date. Aye: Bolz, Simunek and Wedel. Nay: None.

Pursuant to an official notice to bidders requesting sealed bids, the Board of County Commissioners opened bids for Bid #19-16. Bids were read by the County Clerk for Garfield County's requirements for Six Month Bid for County Commissioners. Bids received are as follows:

Bid #19-16

ACG Materials, Norman, OK  
Asphalt & Fuel Supply LLC, Tulsa, OK  
Asphalt Producers Inc, OKC  
Burbank Materials, Burbank, OK  
CED #7, Clinton OK  
Coastal Energy Corp., Willow Springs, MO  
Contech Engineered Solutions, Enid, Ok  
Cummins Construction Co., Inc., Enid, OK  
Direct Discount Tire, Stillwater, OK  
Dietz Welding, Cleo Springs, Ok  
Dolese Bros. Co., OKC  
DP Supply Co, Tulsa  
Dub Ross Co., OKC  
Enid Concrete Co., Inc., Enid, OK  
Ergon Asphalt & Emulsions, Catoosa, OK  
Haskell Lemon Construction Co, OKC  
K & O Construction & Supply Co., Enid, OK  
Lavicky Sand, Enid, Ok  
Logan County Asphalt Co., Guthrie, OK  
Quapaw Company, Stillwater, OK  
The Railroad Yard, Inc., Stillwater, OK  
Stans Asphalt & Construction, Enid, Ok  
Southern Tire Mart, Enid (Dallas)  
Stewart Stone Inc, Cushing, OK  
Sunbelt Equipment & Supply, Meeker, OK  
T&C Asphalt Materials LLC, Chandler, OK  
U.S. Gypsum Co., Southard, OK  
Vance Bros Inc, Tulsa, OK  
Warren CAT, OKC  
Western Aggregates LLC, OKC  
Wilson Culverts Inc., Elkhart, TX  
Wright Asphalt Products Co, Battlefield, MO  
Yellowhouse Machinery Co, Enid, OK  
Time Striping, VanBuren, Ark.

Simunek accept all bids and carry over for further study and consideration to be awarded at a later date. Except Asphalt & Fuel Supply, no Notary and did not have the Terms & Conditions form with required signatures. Corrugated HP Poly Pipe was rejected due to incorrect form was mailed out. Aye: Bolz, Simunek and Wedel. Nay: None.

Simunek moved to award Bid #19-14 to Southwest Roofing & Sheet Metal LLC for Garfield County Health Department Roof in the amount of \$199,492.00. Aye: Bolz, Simunek and Wedel. Nay: None.

Wedel moved to approve and authorize the Chairman to sign Resolution #19-36 Determining Maximum Monthly Highway Expenditures for June 2019 in the total amount of \$4,350,579.08. Aye: Bolz, Simunek and Wedel. Nay: None.

Simunek moved to approve and authorize the Chairman to sign Resolution #19-37 Determining Maximum Monthly Highway Expenditures for June 2019 in the total amount of \$862,407.99. Aye: Bolz, Simunek and Wedel. Nay: None.

Wedel made the motion for the Board to examine and approve for payment the following purchase orders and claims, and disposition was made as follows:

WARRANT #	TO WHOM PAID	FOR WHAT PURPOSE	AMOUNT OF WARRANT
	GENERAL		
3985	MALATIN, BETH M.	MAINTENANCE AND OPERATION	161.00
3986	MERRIFIELD OFFICE PLUS	MAINTENANCE AND OPERATION	668.88
3987	ONESOURCE MANAGED SERVICES	MAINTENANCE AND OPERATION	420.39
3988	XEROX CORPORATION	MAINTENANCE AND OPERATION	11.92
3989	JESSICA NICKELS	TRAVEL EXPENSE	543.03
3990	TERRI DURHEIM	TRAVEL EXPENSE	33.55
3991	PDQ PRINTING	MAINTENANCE AND OPERATION	75.00
3992	MID-WEST PRINTING CO	MAINTENANCE AND OPERATION	189.50
3993	MERRIFIELD OFFICE PLUS	MAINTENANCE AND OPERATION	59.08
3994	TM CONSULTING INC	MAINTENANCE AND OPERATION	2,181.00
3995	SANFORD, CAROLYN S.	TRAVEL EXPENSE	126.44
3996	TISDALE & O'HARA PLLC	LITIGATION	1,105.50
3997	GARFIELD COUNTY DRUG COURT	TRAVEL EXPENSE	1,127.96
3998	POTTER OIL INC	MAINTENANCE AND OPERATION	33.30
3999	GARF CO CHILD ADVOCACY COUNCIL	PROFESSIONAL SERVICE	2,000.00
4000	RSVP ENID & N CENTRAL OK INC	PROFESSIONAL SERVICE	4,000.00
4001	TM CONSULTING INC	MAINTENANCE AND OPERATION	2,447.00
4002	AT&T	MAINTENANCE AND OPERATION	841.27
4003	CITY OF ENID	MAINTENANCE AND OPERATION	811.85
4004	ENID NEWS & EAGLE	MAINTENANCE AND OPERATION	696.70
4005	LUCKINBILL'S INC	MAINTENANCE AND OPERATION	5,195.00
4006	O G & E	MAINTENANCE AND OPERATION	1,417.76
4007	UNIFIRST CORPORATION	MAINTENANCE AND OPERATION	395.49
4008	UNIFIRST CORPORATION	MAINTENANCE AND OPERATION	494.65
	HIGHWAY UNRESTRICTED		
2490	ALBRIGHT STEEL & WIRE CO INC	MAINTENANCE AND OPERATION	240.60
2491	ALBRIGHT STEEL & WIRE CO INC	MAINTENANCE AND OPERATION	160.40
2492	CIRCUIT ENGINEERING DIST #8	MAINTENANCE AND OPERATION	680.25
2493	CIRCUIT ENGINEERING DIST #8	MAINTENANCE AND OPERATION	235.00
2494	CIRCUIT ENGINEERING DIST #8	MAINTENANCE AND OPERATION	36.00
2495	DOLESE BROS CO	MAINTENANCE AND OPERATION	25,655.61
2496	DRISKILL WELDING CO	MAINTENANCE AND OPERATION	75.00
2497	ENID IRON & METAL CO INC	MAINTENANCE AND OPERATION	47.56
2498	HUGHES LUMBER CO	MAINTENANCE AND OPERATION	132.60
2499	O G & E	MAINTENANCE AND OPERATION	162.13
2500	O G & E	MAINTENANCE AND OPERATION	86.96
2501	QUAPAW COMPANY	MAINTENANCE AND OPERATION	8,954.90
2502	TRADE-MARK SIGNS INC	MAINTENANCE AND OPERATION	7.00
2503	NBC	LEASE RENTAL	3,777.69
2504	SECURITY NATIONAL BANK	LEASE RENTAL	1,551.89
2505	SECURITY NATIONAL BANK	LEASE RENTAL	1,551.89
2506	SECURITY NATIONAL BANK	LEASE RENTAL	1,551.89
2507	SECURITY NATIONAL BANK	LEASE RENTAL	1,551.89
2508	SECURITY NATIONAL BANK	LEASE RENTAL	1,699.95
	DETENTION FACILITY		
1009	CINTAS CORP	MAINTENANCE AND OPERATION	1,524.40
1010	LOWES	MAINTENANCE AND OPERATION	104.36
1011	LUCKINBILL'S INC	MAINTENANCE AND OPERATION	605.44
1012	MERRIFIELD OFFICE PLUS	MAINTENANCE AND OPERATION	205.95
1013	NORTHWEST ELECTRIC SVC CO LLC	CAPITAL OUTLAY	600.00
1014	OKLAHOMA DEPT OF PUBLIC SAFETY	MAINTENANCE AND OPERATION	900.00
1015	POTTER OIL INC	MAINTENANCE AND OPERATION	38.96
1016	WALMART COMMUNITY	MAINTENANCE AND OPERATION	228.81
1017	STANDARD BUILDERS OF ENID INC	CAPITAL OUTLAY	5,131.00
	HEALTH DEPARTMENT		
212	DARRIN SAGE	TRAVEL EXPENSE	154.50
	SHERIFF SERVICE FEE		
407	ATS COUNSELING-FOCUS INSTITUTE	MAINTENANCE AND OPERATION	300.00
408	MERRIFIELD OFFICE PLUS	MAINTENANCE AND OPERATION	357.78
409	STANDLEY SYSTEMS LLC	MAINTENANCE AND OPERATION	67.65
410	TRANSUNION RISK & ALTERNATIVE	MAINTENANCE AND OPERATION	900.00
	DRUG COURT		
203	TIMOTHY BEEBE	MAINTENANCE AND OPERATION	1,500.00
	ECONOMIC DEVELOPMENT - EDA		
22	SECURITY NATIONAL BANK	LEASE RENTAL	3,320.00
	RURAL FIRE DEPARTMENTS		
637	COVINGTON GENERAL STORE	MAINTENANCE AND OPERATION	65.09
638	GROUNDLED ELECTRIC LLC	MAINTENANCE AND OPERATION	300.00
639	SUMMIT TRUCK GROUP	MAINTENANCE AND OPERATION	4,887.01
640	KATHY GOLAY	MAINTENANCE AND OPERATION	496.00

641	FARMERS GRAIN CO	MAINTENANCE AND OPERATION	40.50
1	DA - WALGREENS SETTLEMENT CORBIN & MERZ ARCHITECTS	MAINTENANCE AND OPERATION	2,320.00

Aye: Bolz, Simunek and Wedel. Nay: None.

Simunek moved to approve and authorize the Chairman to sign the blanket purchase orders as filed in the County Clerk's Office. Aye: Bolz, Simunek and Wedel. Nay: None.

Under New Business, Simunek moved to approve and sign the Transfer of Appropriation Account Balances within the Criminal Justice & Detention Facility Fund of Garfield County for FY 2018-2019 in the amount of \$260,000.00. Aye: Bolz, Simunek and Wedel. Nay: None.

Agenda items not acted upon were carried over to a later date.

With no further business to come before the Board, Wedel made the motion for the Board to adjourn to meet June 10, 2019. Aye: Bolz, Simunek and Wedel. Nay: None.

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