

MEMORANDUM

TO: Property Owner
FROM: Franklin County Property Appraiser

DATE SENT:
SUBJECT: Value Adjustment Board Petition

Please find enclosed the petition you requested to protest your current property value. The petitions must be filed in the Franklin County Clerk of Court Office by 5:00 p.m. on **September 8, 2011** for NON EXEMPT issues. The petitions being filed for exemption issues must be filed in the Franklin County Clerk of Court Office by 5:00 p.m. on **September 13, 2011**. One completed application, in triplicate is required per parcel. The filing fee is \$15.00 per parcel.

****NOTE****

There is a different deadline filing requirement for Non Exemption issues and Exemption issues.

Make checks payable to: Franklin County Clerk of Court

Mail completed petitions and filing fees to: Franklin County Clerk of Court
33 Market Street, Suite 203
Apalachicola, FL. 32320

Clerk of Court: (850) 653-8861 Carrabelle line (850) 697-2112 ext. 192, 193 185

To avoid missing the deadline date of **September 08, 2011, at 5:00 p.m.** for non exempt parcels and **September 13, 2011 at 5:00 p.m.** for exempt parcels when submitting your petitions. Please make sure all petitions are in triplicate, completed, signed and the correct filing fees are enclosed for each.